Chairperson

Student Representative Council

Mark Oliphant College

99 Douglas Drive

Munno Para SA 5115

24 February 2017

Dear Sir or Madam

**Re: Donating proceeds of a casual day to alleviate child poverty in Cambodia**

xxxxxxxxx

xxxxxxxxx

xxxxxxxxx

xxxxxxxxx etc (up to 1500 words)

Thank you for considering my proposal. I look forward to your reply, which can be sent care of Ms Grant.

Yours sincerely

Your name

Year 12 Society and Culture student

SACE Number: 123456X